

## Become a DSST Test Center

[www.getcollegecredit.com/testcenters](http://www.getcollegecredit.com/testcenters)

### 1. Test Center Requirements

Review the requirements for your test centers workstation, room, and staff.

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### 2. Apply

Submit online application to begin the process.

### 3. Approval

Once the application is reviewed and approved you will be contacted via email by a DSST representative to complete the documentation.

### 4. Set Up

Once the documentation is complete the DSST site readiness team will work with you to make sure the following are complete:

- I. Verify site demographics with the readiness team.
- II. Review the DSST admin guide.
- III. Work with the readiness team to address any operational or technical questions.
- IV. Take the DSST Proctor certification exam.
- V. Install the lockdown browser.
- VI. Launch a demo exam.
- VII. Complete.

### 5. Inform Your Students

Log into [www.getcollegecredit.com](http://www.getcollegecredit.com) with your provided credentials via the test center login button (on upper left side) to get access to the resource center. The resource center provides up to date information on the program, tips, and the form to request FREE marketing materials.

### 6. Support

DSST Test Center Support:

[Dsstcenter@prometric.com](mailto:Dsstcenter@prometric.com)

866-794-3497

Prometric Helpdesk:

<http://ehelp.prometric.com>

866-794-3497